**nU IqvK© cwjwm**

**Hot Work Policy**

cwjwm ev¯Íevqb t 31-12-2021

cwjwm ev¯Íevqb Ki‡eb t gvbe m¤ú` I cÖkvmb wefvM

cwjwmi mvwe©K ZË¡veavb Ki‡eb t e¨e¯’vcK (cÖkvmb I gvbe m¤ú` wefvM)

**D‡Ïk¨ t** GB bxwZi D‡Ïk¨ n‡”Q cÖavbZ AwMœ SuywK wbqš¿Y Kiv| we‡klK‡i †h mKj KvR †\_‡K Av¸b R¡‡j D‡V, ¯úvK© nq Ges Zvc Drcbœ nq, †m mKj Kv‡R Av¸‡bi SuywK wbqš¿Y Kiv|

**cÖ‡hvR¨Zv t** GB bxwZ cÖwZôv‡bi Af¨šÍixY Kg©Pvix Ges wVKv`vi‡`i Rb¨ cÖ‡hvR¨ n‡e hviv wbg©vY I iÿYv-‡eÿY Kv‡Ri mv‡\_ hy³|

**cwiwa t** wb‡¤œv³ Kvh©µg GB bxwZi AvIZvf~³ \_vK‡e t

1. I‡qwìs (M¨vm I‡qwìs mn †h †Kvb ai‡Yi I‡qwìs)
2. wnU wUªU‡g›U
3. MÖvBwÛs
4. M¨vm KvwUs, AvK© KvwUs, \_vg©vj †¯úª BZ¨vw`
5. ‡h mKj KvR †\_‡K Zvc, ¯úvK© I Av¸b Drcbœ n‡Z cv‡i|

**nU IqvK© AbygwZ `vZvi `vwqZ¡ t**

1. †h ¯’v‡b nU IqvK© n‡e †mB ¯’v‡b ev KvQvKvwQ †Kvb cÖ¾jK, wec¾bK cÖwµqv ev m¤¢ve¨ AwMœ SzuwK Av‡Q wKbv Zv wbwðZ Ki‡Z n‡e|
2. GUv wbwðZ Ki‡Z n‡e †h, cÖ¾jK ev R¡vjvbx Zvc ev Av¸‡bi Drm †\_‡K myiwÿZ wKbv Zv wb‡¤œv³ welq¸‡jv Øviv wbwðZ Ki‡Z n‡e t

* NyY©vqgvb nU IqvK© Ggb ¯’v‡b Ki‡Z n‡e †hLvb †\_‡K wec¾bK cÖ¾jK wbivc` `~i‡Z¡ \_vK‡e|
* nU Iqv‡K©i ¯’vb †\_‡K 35 dzU `~i w`‡q R¡vjvbx hvZvqvZ Ki‡Z cvi‡e|
* †h mg‡q me‡P‡q Kg msL¨K R¡vjvbx \_v‡K †m mgq wkwìs nU IqvK© Ki‡Z n‡e|

1. AwMœ myiÿv e¨e¯’v I AwMœ wbe©wcb e¨e¯’v mwVK fv‡e mwVK Ae¯’vq Av‡Q wKbv Zv wbwðZ Ki‡Z n‡e|
2. ‡h ¯’v‡b nU IqvK© Kiv n‡e †m ¯’v‡b †auvqv I wdDg †hb Ave× n‡q cÖKU AvKvi aviY Ki‡Z bv cv‡i †m Rb¨ h‡\_ó †fw›U‡jkb e¨e¯’v \_vK‡Z n‡e|
3. nU Iqv‡K©i ¯’vb nU Iqv‡K©i 30 wgwbU ci cybtcwi`k©b Ki‡Z n‡e Ges 4 N›Uv ci ch©šÍ ch©‡eÿ‡Y ivL‡Z n‡e|

**hviv nU IqvK© Ki‡eb Zv‡`i `vwqZ¡ t**

1. nU IqvK© ïiæ Kivi Av‡M Aek¨B KZ©„c‡ÿi AbygwZ wb‡Z n‡e|
2. cÖ¾jK ev R¡vjvbx nU Iqv‡K©i ¯’v‡b ‡bB GUv wbwðZ Ki‡Z n‡e|
3. wbivc` nU IqvK© wbwðZ ni‡Z n‡e hv‡Z Rxeb I m¤ú‡`i SuywK bv \_v‡K|
4. `ªæZ nU IqvK© eÜ Ki‡Z n‡e hw` wbivcËvi †Kvb ûgwK †`Lv †`q|

**Kg© cÖwµqv t** nU IqvK© Ki‡Z n‡j Aek¨B KZ©„c‡ÿi AbygwZ \_vK‡Z n‡e| wec¾bK ¯’v‡b nU IqvK© Ki‡Z n‡j Aek¨B KvR ïiæi 48 N›Uv Av‡M KZ©„c‡ÿi AbygwZ wb‡Z n‡e|

**K. KvR ïiæi Av‡M t**

1. cÖ‡qvRbxq hš¿cvwZ †hgbt I‡qwìs hš¿cvwZ, AwMœ cÖwZ‡ivaK, AwMœ wbe©vcK, e¨w³MZ myiÿv mib&Rvg Aek¨B m‡šÍvóRbK Ae¯’vq \_vK‡Z n‡e|
2. ‡d¬vi cwi”Qbœ \_vK‡Z n‡e|
3. ‡h mKj R¡vjvbx e¯‘ miv‡bv m¤¢e bq †m¸‡jv mn‡R R¡‡jbv Ggb e¯‘ w`‡q ev †fRv Kvco w`‡q †X‡K w`‡Z n‡e|
4. KvQvKvwQ hviv KvR Ki‡eb Zv‡`i Zvc, ¯úvK© I Av¸b †\_‡K wbivc` ivL‡Z n‡e|
5. m¤¢e n‡j wbw`©ó N‡i nU IqvK© Ki‡Z n‡e|

**L. wbwl× t**

**wb‡¤œv³ ¯’v‡b nU IqvK© wbwl× t**

1. we‡®dviK Av‡Q ev we‡õvi‡Yi cwi‡ek ˆZix n‡Z cv‡i Ggb cwi‡e‡k nU IqvK© Kiv wb‡la|
2. ‡h ¯’v‡b ayjv, †cvKv-gvKo Ges ˆZjv³ cwi‡e‡k nU IqvK© Kiv hv‡e bv|
3. we‡õviK gRyZ Av‡Q Ggb ¯’v‡bi Kv‡Q nU IqvK© Kiv hv‡e bv|
4. Wªvg, K‡›UBbvi, U¨vb&K, e¨v‡ij BZ¨vw`‡Z ivLv †h mKj `ªe¨ Zv‡ci d‡j welwµqv ev we‡õvi‡Yi m¤¢vebv Av‡Q †mLv‡b nU IqvK© Kiv hv‡e bv|
5. Ave× RvqMvq cwi`k©b bv K‡i nU IqvK© Kiv hv‡e bv|
6. hw` ‡Kvb Kvi‡Y m¤ú~Y© wewìs Gi †¯§vK wW‡UK&kb wm‡÷g AKvh©Ki n‡q c‡o Zvn‡j nU IqvK© Kiv hv‡e bv|

**M. e¨w³MZ myiÿv miÄvgvw` t**

**I‡qìvi‡K e¨w³MZ wb‡¤œv³ myiÿv miÄvgvw` e¨envi K‡iB nU IqvK© Ki‡Z n‡e t**

1. cÖ‡hvR¨ †ÿ‡Î enb‡hvM¨ ev hvwš¿K evq~ PjvPj e¨e¯’v wbwðZ Ki‡Z n‡e|
2. nvZ †gvRv, cÖ‡hvR¨ †cvlvK Ges R¨v‡KU BZ¨vw` cwiavb K‡i KvR Ki‡Z n‡e|
3. h\_vhZ wdëvi †cøU mn †nj‡gU cwiavb Ki‡Z n‡e|

................................................ Gi mK‡j GB wbqg Kvbyb †g‡b nUIhvK© Ki‡e I †g‡b Pj‡e hv‡Z Kv‡iv Rvb gvj SzwKi m¤y§wLb bv nq|

Aby‡gv`bKvixi ¯^vÿi-

cwiPvjK (&G¨vWwgb GÛ Kgcøv‡qÝ)

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